

Please send this completed form and supporting documents to:
workplaceadmin@amp.co.nz
 or
NZRT Customer Services
 Freepost 170, PO Box 55
 Shortland Street, Auckland 1140
If you have any questions, please contact your Adviser or call Customer Services on 0800 800 267.

Employer Toolbox

Registration form

Employer Details

*Plan Number

*Employer Name

Employer Address Details

Business Address

Postcode

Suburb

Country

City

Other info

User Personal Details

*First Name

Middle Name

*Last Name

Job Description / Title

User Contact Details

*Business Phone

*Business Email

Mobile Phone

Access

Tick one or more options

HR: Employee Offerings, Annual Declaration

Payroll: NZRT Contributions

 HR

 Payroll

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The Employer hereby:

Instructs and authorises AMP Services (NZ) Limited, AMP Wealth Management New Zealand Limited and each other related entity of each of them ("AMP") to:

1. Establish the Employer's staff member identified as the User above as an authorised user of the AMP Employer Toolbox (until written notice to the contrary from the Employer to AMP); and
2. Provide to that staff member all necessary passwords and other security details.

Acknowledges and agrees that:

3. It will ensure that the staff member complies with the Terms and Conditions of Use and Privacy Policy of the AMP Employer Toolbox (collectively the "Terms and Conditions") that apply from time to time; and
4. The Terms and Conditions apply to:
 - the staff member's use of AMP Employer Toolbox; and
 - the personal information of the staff member, set out in this form.

The individual signing this form on behalf of the Employer:

5. Represents and warrants to AMP that he/she has the authority to:
 - sign this form on behalf of the Employer; to instruct and authorise AMP, as set out in this form; and
 - bind the Employer to the acknowledgments and agreements, set out in this form.

The Employer named above, by its duly authorised signatory:

The authorised signatory must be a different staff member from the new user.

*Name

*Position

*Date

*Signed