



# AMP KiwiSaver Scheme

## Change of details form

Please send this completed form and supporting documents to:

**AMP KiwiSaver Scheme**  
**Freepost 170, PO Box 55**  
**Shortland Street, Auckland 1140**  
**Fax to 0800 509 955 or**  
**Email [kiwisaver@amp.co.nz](mailto:kiwisaver@amp.co.nz)**

\*These fields must be completed

Use this form to change your AMP KiwiSaver Scheme personal details.

**This form can be completed on-screen by typing content directly into the PDF document. Once you have completed your details, print, sign and send the form and any supporting documents to the address above.**

**If you have any questions when completing this form, please contact your Adviser or call Customer Services on 0800 808 267.**

### (a) Your personal details

\*Member number:

Title:

 Mr  Mrs  Ms  Miss  Dr  Other 

Date of birth

\*First names:

\*Surname:

### 1. Change of name

**Please update my name to the following (please attach copies of supporting documentation as evidence of this change)**

\*First name(s):

\*Surname:

\*Reason for change (please tick):

 Deed poll  Marriage/divorce  Separation  Name recorded incorrectly

\*I have attached one of the following pieces of supporting documentation:

 Marriage certificate  Name change certificate  Birth certificate  Other \_\_\_\_\_

Please provide your old signature

Please confirm this change with your new signature in Section (b)

### 2. Change of contact details

**Please update my contact details to the following:**

\*Postal address

  
 Postcode: 

Home phone:

Work phone:

Mobile phone:

If you do not wish to receive a status update regarding your request via text message, please tick here:

Email:

### 3. Change of tax details

**Please update my PIE tax details to the following:**

PIE tax rate  10.5%  17.5%  28%

\*IRD number:

If no PIE tax details are supplied, the default PIE tax rate will be used.

Please note: If you're unsure of your PIE tax rate, please go to [amp.co.nz/PIE](http://amp.co.nz/PIE) for help or contact your Adviser or Inland Revenue.

If you are eligible for a lower tax rate and notify a higher tax rate to us in error, the IRD will not refund excess tax paid. If you notify a lower tax rate to us in error, the IRD may contact you at the end of the income tax year and require a tax return to be filed, and tax to be paid at your marginal tax rate (which could be 33%). IRD may also contact us and require us to change your rate. If you are required to file a tax return, you will receive a tax credit for tax paid by the AMP KiwiSaver Scheme on your behalf.

**Please complete your signature section overleaf.**

#### 4. Change of bank account details for withdrawals from your AMP KiwiSaver Scheme account

Please update my bank account details to the following (please complete all fields):

Account name:

Account number:

I have attached evidence of my bank account (e.g. an encoded bank deposit slip or bank statement).

If you wish to change the bank account that your direct debit operates from, please complete a new direct debit authority form.

#### (b) Your signature

I confirm that the information contained in this form is correct and I request that AMP update its records to reflect the changes to my personal details specified in this form.

**\*Member signature**

**\*Date**

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#### **\*Checklist:**

Please check you have completed the form correctly

Have you completed the personal details section?

If you're changing your bank account details, have you attached an encoded bank deposit slip or bank statement?

Have you attached supporting documentation if you're changing your name?

Have you signed the form in section (b)?